



## How to Order School Uniforms

The Academy at Ocean Reef has required Lands' End as a dress code and spiritwear provider.

Our Preferred School Contribution Program donates 3% of your net sales of Lands' End School Uniform products back to The Academy at Ocean Reef. You must mention or include your preferred school number when placing your order.

**Your preferred school number is: 900092487**

The following ordering options are available:

Phone: 1-800-469-2222

Mail: Lands' End School

2 Lands' End Lane

Dodgeville, WI 53595-0640 USA

Fax: 1-800-332-0103. Fax orders may be placed with a credit card or gift certificate. When ordering, please sign the order form where indicated and include your credit card number and expiration date.

How to order:

- Go to [www.landsend.com/school](http://www.landsend.com/school).
- All school products will be displayed. Please keep your school's dress code and logo policy in mind.
- Select "Shop for Girls" or "Shop for Boys" on the right hand of your screen (selecting from the top buttons takes you out of the school uniform area), and click on the appropriate size range.
- Select the product category (Tops & Sweaters, Pants & Shorts, etc.).
- Select the item. Click on the color and click on the size. (If you need help with sizing, click on the Size Chart link)
- Enter your preferred school number in the School Code field and click Confirm.
- If your school has a logo, you may apply it by highlighting it in the Logo Preference drop-down menu.
- Click Add to Bag.
- Review the product information in the pop-up box that appears & click Keep Shopping or Check out Now.

\*Please note: If your school has authorized their logo for non-school uniform items, you may request it in the "optional order instructions" at the bottom of the shopping bag page. Indicate which items should have the logo and include your preferred school and logo numbers. Non-school uniform items do not qualify for the 3% contribution, but we need your preferred school and logo numbers to accurately apply your logo.



## **The Academy at Ocean Reef Uniform Requirements for Boys and Girls**

### **Toddler**

#### **Boys and Girls T-Shirts**

- Short sleeve cotton blend must be plain
- Sleeves must cover shoulders
- Solid color: royal blue or red with school logo
- Shirts must be tucked in. They are not to be cinched, tied, or knotted in any way

#### **Boys and Girls Shorts**

- Cotton blend. Belt is not required
- Acceptable styles: Pull On Shorts, Plain Front Blend Chino Shorts
- Solid color: khaki or navy blue
- Internal seam with no visible stitching
- Any/all pockets must be internal (not visible on outside of pant)
- No leggings in place of pants

#### **Girls Mesh Polo Dress**

- Short sleeve cotton blend must be plain
- Sleeves must cover shoulders
- Solid color: royal blue or red with school logo
- Knee length or no more than 3" above the knee
- Students are encouraged to wear shorts in dress code colors underneath dress to maintain modesty

### **Pre K – 8<sup>th</sup>**

#### **Pants/Shorts**

- Cotton blend trouser. Belt is **required** (black, brown or navy)
- Internal seam with no visible stitching
- Any/all pockets must be internal (not visible on outside of pant)
- No leggings in place of pants
- Solid color: khaki or navy blue
- Acceptable pant styles: full-length, shorts and capri length

#### **Skirts/Skorts/Jumpers/Dresses**

- Uniform style jumpers, skirts or polo shirt style dresses only
- Solid color: khaki or navy blue
- Knee length or no more than 3" above the knee
- Students are encouraged to wear shorts in dress code colors underneath skirts, dresses, or jumpers, to maintain modesty



### Shirts

- Shirts must be plain collared styles: Polo, Peter Pan or Pointy collar blouse (No lace trim)
- Short or long sleeve. Sleeves must cover shoulders
- Any solid color of white (required), red, or royal blue (required) with school logo
- Shirts must be tucked in. They are not to be cinched, tied, or knotted in any way
- Undershirts may be worn with the collared shirt, provided they are a solid color and must be tucked into bottoms

### Sweaters/Sweatshirts

- Blue, red, or white v-neck or crew neck sweatshirts or plain knit sweaters or cardigans may be worn over dress code shirts
- No print other than the school logo may be on it

### Socks/Leggings

- Tights or leggings may be worn under bottoms (if desired) and must be white or navy blue
- **Socks must be one solid color**

### Shoes/Footwear

- Shoes may be any color and must have a closed toe and heel
- NO lights, characters, wheels, Crocs, jellies, clogs, flip-flops, or sandals
- Heels cannot be higher than 1”
- For safety reasons, laces must be tied, straps and buckles secured
- Shoes for PE: Socks and Athletic style shoe (running shoe, basketball shoe, volleyball shoe, Converse)
- Shoes must be traditionally laced and tied at all times for safety and support

### Headwear

- Hats, visors, hoods, bandanas, sunglasses, etc. must be removed indoors
- All hair accessories must be small and discreet, and in keeping with school colors

### Hair

- Hair should be clean and neat
- Hair should be a naturally occurring hair color
- Any extensions must be in naturally occurring hair color
- Hair should be worn in a style that is not distracting to the educational environment

### Jewelry & Adornments

- Students should not have visible piercings except for standard size, age-appropriate earrings
- No dangling earrings
- An object that has a purpose other than jewelry cannot be worn as jewelry (i.e. animal chains or collars)
- Permanent or temporary tattoos are not to be visible during school hours
- All ties must be solid color in blue, black, or tan
- Middle school students will be permitted to wear natural looking make-up